

**JOB APPLICATION:
CAMPAIGNS OFFICER**

Please complete this form on screen by typing your answers in the spaces provided, using the TAB key to move between fields. *You don't have to fill up each box: concision is a virtue!*

Please email your completed form to reach us by **5.30pm on THURSDAY 15 MARCH 2012**. Please do not send us a paper copy.

[If you really have to complete this form by hand, please use BLACK INK only. You may attach further pages if required using a paperclip, *but please do not use staples*. Please post it to us at 1 Priory Gardens, London W4 1TT.]

Interviews Thursday 29 March 2012.

PERSONAL INFORMATION	
TITLE	<input type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MISS <input type="checkbox"/> MS <input type="checkbox"/> OTHER
SURNAME	
FORENAME	
SECOND NAME	

ADDRESS FOR CORRESPONDENCE			
ADDRESS AND POSTCODE			
TELEPHONE		MOBILE	
May we telephone you at work?	<input type="checkbox"/> YES <input type="checkbox"/> NO	WORK PHONE	
EMAIL ADDRESS please print in full			

NATIONALITY	
NATIONALITY e.g. British	
Are you subject to immigration control	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there any restrictions on your continued residence or employment in the UK?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If 'yes', please give full details.	

FURTHER / HIGHER EDUCATION (most recent first)

Please include dates from and to, the names of the institutions, and give details of examinations taken with subjects and grades awarded

CURRENT OR MOST RECENT EMPLOYMENT

Employer Name			
Address			
Job Title			
Dates from / to		SALARY	
Outline briefly the nature of your work, responsibilities and reason for leaving			

PREVIOUS EMPLOYMENT (most recent first; last ten years only required)

Please give your job title, the dates you held the position and the name and address of employer. Outline briefly the nature of your work, responsibilities and reason for leaving.

REASONS FOR APPLYING

What do you find particularly attractive about this job?

WHY I AM RIGHT FOR THE POSITION

Please explain how your career or other experience has made you suitable for this job, paying particular attention to the selection criteria marked 'Essential'.

OTHER WORKPLACE SKILLS

Please tell us about other skills you have which will be useful in this position. These may include computer skills, first aid qualifications and the like.

OTHER INTERESTS

Please tell us about any activities that particularly interest you outside of work.

ANY OTHER INFORMATION

Please use this space to tell us anything else which you feel makes you the right person for this position. Please also tell us if you have any health conditions which may affect your ability to carry out functions intrinsic to this job. Please *do not* tell us about any other health conditions.

PUBLICITY

Please tell us how you heard of this position.

Victorian Society Website *Guardian* website Heritage Alliance Update Other (please describe)

AVAILABILITY AND INTERVIEW ARRANGEMENTS

What length of notice must you give? 1 week 1 month 3 months other

Do you need any special arrangements at interview, for example, wheelchair access? Yes No

If 'Yes', please give full details:

REFERENCES

Please give the names and contact details of two people who may be approached for references. Normally they should relate to employment or education. One of them must be your present or most recent employer or someone who knows you in a work-related capacity.

REFEREE NO. 1

Name		How does this person know you?
Address and postcode		<input type="checkbox"/> Current Employer <input type="checkbox"/> Previous Employer <input type="checkbox"/> Academic <input type="checkbox"/> Personal
Telephone		Email

Can this referee be approached prior to interview? Yes No

REFEREE NO. 2

Name		How does this person know you?
Address and postcode		<input type="checkbox"/> Current Employer <input type="checkbox"/> Previous Employer <input type="checkbox"/> Academic <input type="checkbox"/> Personal
Telephone		Email

Can this referee be approached prior to interview? Yes No

DECLARATION AND SIGNATURE

This application will be held for 12 months if you are unsuccessful in obtaining the position. Access will be restricted to the interview panel.

By applying, you confirm that you give your consent to your data being circulated in this way, and that the information you have given is, to the best of your knowledge and belief, true and complete.

If you give any information which you know is false, or you withhold relevant information, your application may be rejected or, if you have already been appointed, it may lead to your dismissal.

SIGNATURE	DATE
-----------	------

THE VICTORIAN SOCIETY

The Victorian Society is the national charity campaigning for the Victorian and Edwardian historic environment.

The Victorian Society

1 Priory Gardens
LONDON W4 1TT

Telephone 020 8994 1019

Email admin@victoriansociety.org.uk

Web www.victoriansociety.org.uk

Registered Charity No. 1081435. Company Limited by guarantee. Registered in England No. 3940996. Registered office as above.

**THERE IS NO NEED TO SEND US A PAPER COPY OF YOUR APPLICATION.
IF YOU ARE SUCCESSFUL WE WILL ASK YOU TO SIGN A PAPER COPY LATER.**